**PROFESSIONAL COVER NOTE**

Santosh Kumar B

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Sir / Madam,

I am interested in the position of Lead Transition PMO & my qualification is MBA & BBM in Finance.

My experience is in Transition & Project Management domains & I have worked for more than 8 years.

I have worked in end-to-end project management & transitions field that includes preparation of Project plan, gathering requirements from prospective global customers for Process Scope, handled multiple transition / migration projects. I have functioned as a PMO, Transition Manager & Consultant & handled multiple projects in industries of Banking, Insurance & IT.

Regarding from previous experience, I have worked in Swiss-Re as a permanent profile & Allianz & Newage Software & Solutions as a contractual employee.

I am confident that my experience in Transitions will qualify for the skills required for the Post of Lead Transition PMO.

Sincerely,

*Santosh Kumar B*